

# Brendon D. Webster

## Graphic Designer

### CAREER OBJECTIVE

Energetic and self-motivated graphic designer desiring a position at a reputable company looking for a high-level designer to enhance their team. Understands current trends in marketing and design techniques to create the most relevant and effective designs for multiple purposes.

### WORK EXPERIENCE

2019 - 2020

**Shipping & Receiving Clerk** | Alban Tractor | Baltimore, MD

- Loading/unloading freight using a forklift.
- Create Bill of Ladings for outgoing freight shipments
- Reviewing and saving all warehouse paperwork
- Producing and organizing receiving paperwork
- Logging outgoing shipments in MS Excel
- Monitor Customer Service requests for expedited shipping
- Distribute incoming paperwork as needed to sales team
- Paying attention to detail.
- Picking, packing, and receiving parts.
- Forklift usage

2016 - 2019

**Mail Processor** | United States Postal Service | Baltimore, MD

- Sorting, staging, shipping, and receiving all forms of US/foreign mail.
- Keeping inventory of equipment needed for mail transportation.
- Staging mail and equipment.
- Printing shipping labels to go onto equipment.
- Making sure that the mail makes it onto the platform to get shipped on time.
- Used automated mail processing equipment to sort and collate mail.
- Pallet jack usage
- RF gun scanner usage

2013 - 2017

**Material Handler** | Kohl's Distribution Center | Baltimore, MD

- Problem solving
- Staging Merchandise
- Providing Customer Service
- Inventory Control
- Pallet jack usage
- RF gun scanner usage
- Forklift Usage

### CONTACT

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### SKILLS

Adobe Photoshop  
Adobe Illustrator  
Adobe InDesign  
Adobe Animate  
Adobe Dreamweaver  
Facebook / Instagram / TikTok  
HTML/ CSS  
Microsoft Word / PowerPoint

### EDUCATION

**B.A. | Graphic Communication**

University of Maryland Global Campus  
2021 - 2022

**A.A. | Arts & Humanities**

Community College of Baltimore County  
2011 - 2014

### REFERENCES

Mark Otten  
General Manager | Pitango Bakery + Cafe  
(443) 985-0569  
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Emily Minner  
Adjunct Professor | University of Maryland,  
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